**NOTICE OF THE NEXT PARISH COUNCIL MEETING**

**Members of the public are invited to attend all Council Meetings**

**(Public Bodies (Admission to Meetings) Act 1960)**

**Dear Councillors,**

**You are hereby summoned to attend the following meeting:**

**Meeting of: Fontmell Magna Parish Council**

**Time 18.30 hrs (tea and coffee from 18.00 hrs)**

**Date 21 November 2023**

**Venue Fontmell Magna Village Hall**

**Councillor’s will be discussing the all the items on the attached agenda**

**Ann Lee Parish Clark**

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| Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.  If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. |

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| **PUBLIC SESSION**  Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). New issues raised during the public session may not relate to items on the agenda, so resolution for such action cannot be taken immediately. A record of public participation shall not be included in the Minutes. However, items raised by the public for resolution in this session will be considered by the council and including at the next PC meeting in matters arising. Items that parishioners would like raising at the meeting for resolution should be put to the Clerk in writing 15 days prior to the meeting as stated in the final item on the agenda.  **Reports from District and County Councillors**  Short oral reports are invited from District and County Councillors, regarding matters affecting Charlton Horethorne and the wider local community (if applicable to the local community) |

**AGENDA**

**A meeting of Fontmell Parish Council will be held at the Village Hall,**

**Fontmell Magna on Tuesday 21 November 2023 at 6.30pm.  
All Councillors are summoned to attend.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman’s discretion.

Please note, any new items raised by the public in this session will not be discussed by the council at the meeting. Items for inclusion will be noted for inclusion on the next agenda. Items that residents would like to raise at the meeting for resolution should be put to the Clerk in writing 15 days prior to the meeting as stated in the final item.

1. **Apologies for absence. Cllr Somper**
2. **Declarations of interest** (Members are reminded of their obligation to declare any Pecuniary or prejudicial interests they may have under the Localism Act 2011 and the Council’s Code of Conduct).
3. **To approve as a correct record the minutes of the previous meeting held on 19th of September 2023.**
4. **To discuss any actions and matters arising from the previous minutes.**

**4.1** Appointment of a new Chair

**4.2** To receive newly appointed Cllr John (Jay) Robert Davies Interests

**4.3** Public concerns raised for resolution by the Council from the previous meeting

* Concern that revision to the neighbourhood plan had been suspended **Agenda item 6a**
* Public request that the Parish Council take responsibility for the playpark reclaim VAT for the Playpark equipment **Agenda item 8.2**

1. **Reports**
2. To receive any police matters. None received.
3. To receive County and District Councillor reports. Published on Report website Cllr Somers
4. **Planning**
5. To Receive an update on the Neighbourhood plan **Cllr Scott Walby**
6. To consider the following Planning Applications: **Cllr Scott Walby**

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| **Application number** | **Proposal** | **Location Details** |
| **P/HOU/2023/05163** | Erect single storey detached double garage with garden store | The Dairy, Old Tythe Farm, Green Lane, Hartgrove, Shaftesbury, SP7 0AX |
| **P/HOU/2023/05053 P/LBC/2023/05054** | Demolish boiler room and chimney. Erect single storey extension | St Andrews Farm East, Woodbridge Lane, Bedchester, Shaftesbury, SP7 0BF |
| **P/PAAC/2023/05469** | Change of use and conversion of agricultural building into 2no. dwelling (Class C3) | Green Farm, Margaret Marsh, Dorset, SP7 0AZ |
| **P/VOC/2023/05505**  **P/FUL/2022/05174** | Erect 1 No. dwelling, create new vehicular and pedestrian access and 5 No. parking spaces (with variation to condition No 2 of planning permission AND to amend floor plans, elevations and site plan to allow amendments to proposed dwelling). | Land East Of Charlies Cottage, Springhead Farm, Mill Street,  Fontmell Magna. |
| **P/HOU/2023/05328**  **P/LBC/2023/05329** | Conversion of part of store to form ancillary accommodation. Demolish shed AND Internal and external alterations to facilitate part conversion of store to ancillary accommodation. | Higher Farm House, Marnhull Road, Margaret Marsh, Shaftesbury SP7 0AZ |
| **P/HOU/2023/05679**  **P/LBC/2023/05680** | Erect two storey extension, form canopy porch to the South elevation (demolish existing extension) | Plum Tree Cottage,68 West Street, Fontmell Magna, Dorset, SP7 0PF |
| **P/FUL/2023/05706** | Demolition of existing farmhouse & barn structures. Erection of replacement farmhouse & farm buildings with landscaping, creation of orchard, ponds & lowland meadow restoration | Springhead Farm, Mill Street, Fontmell Magna, Dorset, SP7 0NU |
| **P/PAAC/2023/05934** | Change of use and conversion agricultural buildings into 1 No. dwelling (Class C3). | St Andrews Farm Barn, Woodbridge Lane, Bedchester, Dorset, SP7 0BF |
| **P/LBC/2023/06246** | Proposal: installation of through floor lift. | Woodbridge House Parsons Lane To Woodbridge House - Access Road |
| **P/HOU/2023/06100** | Reconfigure existing dual-access to construct a single driveway with improved visibility, | Chelwood House, North Street, Fontmell Magna, Dorset, SP7 0NS |
| Tree Applications | | |
| **P/TRC/2023/05820** | T1 - Cherry - Fell to stump as upper branches close to glass roof of summerhouse. T2 - Hazel - Remove overhanging branches resting on glass roof of summer house as per photo. T3 - Hazel - Major reduction of canopy and removal of fallen limb resting on shed roof due to decay at base. T4 - Crab Apple - Reduce canopy by 2 metres and reshape to improve re-growth | Watermill Cottage, Church Street |
| **P/TRC/2023/05888** | T1 - Birch - Reduce crown by 3m (to old cut points) and reshape. T2 - Birch - Reduce crown by 3m (to old cut points) and reshape. T3 - Pear - Fell. T4 - Maple - Reduce by 1m and reshape as per annotated photograph. T5 - Prunus - Reduce by 2m and reshape as per annotated photograph. T6 - Maple - Reduce by 2m and reshape as per annotated photograph. T7 - Prunus - Reduce by 2m and reshape as per annotated photograph. | 19 St Andrews View, Fontmell Magna, SP7 0QY |
| **P/TRC/2023/06125** | T1 - Silver Birch - Fell. A mature silver Birch on the location of Margarets yard where a new dwelling has been permitted under P/FUL/2023/02472 | Margarets Yard, South Street, Fontmell Magna |
| **P/TRC/2023/06535** | T1 - Ash - Fell due to ash die back. T2 - Ash - Fell due to ash die back. | Little Orchard - field adjacent South Street, Fontmell Magna, Shaftesbury, SP7 0PD. |

1. To note current applications :

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| **Application number** | **Proposal** | **Applicant details** |
| **P/OUT/2023/02893** | Farm Erection of 9 Dwellings, outline application to determine access. | Land at Blandfords |
| **P/PAAC/2023/04466** | Change of use and convert agricultural building to 1no dwelling (Class C3) | Land South of West Street near Marshmoor Lodge |
| **Mobile Telecommunications Mast** | Mobile Telecommunications Mast at Wessex Water WRC at West View, Fontmell Magna. |  |
| **P/OUT/2023/00667** | Erection of 25 no. dwellinghouses with associated access, drainage infrastructure, LAP, public open space & landscaping (outline application to determine access, layout & scale only) | Land at Mill Street |

1. **Finance**

**To note 2023-24 budget spend to date**

1. To approve the cashbook and bank reconciliation to 31st October 2023
2. To report payments made since last meeting.
3. To agree transfer of funds between PC accounts (£3000)
4. To approve the payment schedule via internet banking for November 2023
5. To approve the following accounts for payment to be paid via internet banking

Salaries July – Nov 2023 £1,675

Travel expenses £98.95

Village Hall Hire Fees £23.00

LandworX £50.00

**Total £1,846.95**

1. **Council Matters**

**8.1** Precept and budget timeline Chairman

**8.2** Play Park Chairman

**8.2** Land registration update Chairman

**8.2** Highways Cllr Robert Davies

**8.3** Update on School parking and drop off Cllr Lister

**8.4** Defibrillator update Cllr Scott Walby

**8.5** To consider application for Right of Way Cllr Main

**8.6** Standing Orders Chairman

1. Date of next meeting: **16 January 2024**

**All items for inclusion on the agenda and all items to be listed under issues arising from the previous meetings must be received by the Clerk by 9.00am on 5 January 2023.**

**Exempt Session – Exclusion of the Press and Public**

The Council is recommended to resolve that under section 1, paragraph 2 of the Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**Ann Lee Parish Clerk**