

# NOTICE OF THE NEXT PARISH COUNCIL MEETING

Members of the public are invited to attend all Council Meetings

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councilors,

You are hereby summoned to attend the following meeting:

**Meeting of:** Fontmell Magna Parish Council  
**Time** 18:30 hrs (tea and coffee from 18:00 hrs)  
**Date** 19<sup>th</sup> of September 2023  
**Venue** Fontmell Magna Village Hall

Councillors will be discussing the all the items on the attached agenda

Ann Lee

Parish Clerk

## PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes in total**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken<sup>1</sup>. A record of public participation shall not be included in the Minutes.

### Reports from District and County Councillors

Short oral reports are invited from District and County Councillors, regarding matters affecting Fontmell Magna and the wider local community (if applicable to the local community)

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

## **AGENDA**

**A meeting of Fontmell Parish Council will be held at the Village Hall,  
Fontmell Magna Tuesday 19<sup>th</sup> September 2023 at 6.30pm.  
All Councillors are summoned to attend.**

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The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as stated in the final item.

- 1. Apologies for absence.**
- 2. Declarations of interest** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct).
- 3. To approve as a correct record the minutes of the previous meeting:-**  
Tuesday 15th August 2023 at 6.30pm at the Springhead Trust
- 4. To discuss matters arising from previous minutes**
  - a) Appointment of Councillor John Robert Davies
  - b) Councillor responsibilities
- 5. Reports**
  - a) To receive any police matters.
  - b) To receive County Councillor reports. Cllr Somers
- 6. Planning:** To receive a report from Cllr Scott Walby
  - 6.1 To receive Planning Applications** since the last meeting of the 15<sup>th</sup> of August 2023
    - a) **P/PAAC/2023/04466** Application to Change of use and convert agricultural building to 1no dwelling (Class C3). Location: Land South of West Street near Marshmoor Lodge
    - b) **P/OUT/2022/07505** Application to erect 1no. dwelling. Remove existing caravan and garage. (outline application with all matters reserved). Location: Land East of Orchard Corner, Hartgrove, Shaftesbury, SP7 0LA.
  - 6.2 Planning matters updates:**
    - a) Planning North Committee Meeting
    - b) Compton Abbas Airfield
    - c) Spring Meadows Development
    - d) Mobile Telecommunications Mast at Wessex Water WRC at West View, Fontmell Magna.
    - e) Land at Mill Street P/OUT/2023/00667 Erection of 25 no. dwellinghouses with associated access, drainage infrastructure, LAP, public open space & landscaping outline application to determine access, layout & scale only)
    - f) Home Mead Retention of change of use from agricultural to a flexible commercial

use to operate a small holiday camping park & siting of 4no. shepherd huts.

## **7. Finance**

To note 2023-24 budget spend to date

- a) To approve the cashbook and bank reconciliation to 31st August 2023
- b) To approve the payment schedule for September 2023
- c) To approve the following accounts for payment to be paid via internet banking.
  - i) Springhead £50.00
  - ii) Landworx £75.00
  - iii) Ann Lee travel expenses July August and reimbursement for Deeds £151.56
- d) To consider a grant application for the maintenance of the Church Yard for £400 Cllr Lister
- e) To purchase second defibrillator for the Parish Cllr Scott
- f) To approve purchase of domain name
- g) To approve VISION ICT PC website changes - £100 plus VAT
- h) To approve community website creation and hosting £250 plus VAT year one and £125 plus VAT hosting thereafter per annum. £30 per hour for major additional changes and updates.
- i) Survey Monkey subscription £300 p/year billed yearly. To receive recent service survey data and to use in ongoing surveys.

## **8. Council Matters**

- a) Role change proposals
- b) Highways update Cllr Lister
- c) School drop off Cllr Lister
- d) To agree location of reframed map of the Parish Cllr Scott

## **9. Date of next meeting** November 21<sup>st</sup> 2023 in the Village Hall

**All items for inclusion on the agenda and all items to be listed under issues arising from the previous meetings must be received by the Clerk by 9.00am on 6 November 2023.**

### **Exempt Session – Exclusion of the Press and Public**

The Council is recommended to resolve that under section 1, paragraph 2 of the Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**Ann Lee  
Clerk**