

FONTMELL MAGNA VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of the Annual General Meeting held in the Village Hall
on Wednesday 27th July 2022 at 7.00 p.m.

PRESENT: Mrs R-A Yates (Chairman), Mrs L Le Druillenec (Secretary), Mr R Stainer (Treasurer), Mrs S Highnam (Bookings Manager), Mr D Bone, Mrs C Rucker, Mr R Hillman, Mr P Mole, Mrs E Gendall, Mrs L Murchie, Ms S J Glanville, Mrs Sue Morgan, Mr M Humphreys (Parish Council), 4 members of the public, namely Mr P Keen, Mr A Brewer, Mr C Johnstone, Mrs Laura Scott-Walby,

- 1) **APOLOGIES:** Mrs A Main, Mrs Briony Long, Ms C Scott
- 2) **MINUTES:** The Minutes of the Annual General Meeting held on 28th July 2021 were approved by Roger Hillman and seconded by Libby Gendall, passed unanimously and duly signed.
- 3) **MATTERS ARISING:** None
- 4) **TRUSTEES' ANNUAL REPORT 2020/2021:** The Chairman read the from her annual update in the Annual Report and summarised the achievements over the year to-date.

Sian was then invited to speak about the Fontmell Friendship Garden (FFG) and thanked everyone who had helped and was involved in the pop-up café and FFG, many of whom were here tonight, without whose support this would not have been possible. She then picked out the year's highlights. The garden is now 14 months old. 85 people receive a regular weekly update on the garden. There is a new contact in the Social Prescribing Team, Jackie, who is very enthusiastic about this project, she will be holding some meetings on pop-up café days at the Village Hall. Sian thanked the clubs for having a bed for the Jubilee and confirmed that the Art club and Garden club would be continuing with planted beds next year. If any other clubs would like their own bed there is still time to get in touch otherwise the beds will revert to cut flower beds. The RHS visit was a great success, the assessor was very enthusiastic. Sian thanked SJ for her hard work bringing this about. Awards are graded from 1 to 5 and the process is very formal. Once the garden has been judged against others in its category it will be presented with a certificate. The theme for next year's garden planting is Rainbow.

The Chairman asked for proposer and seconder to approve the Trustees Annual Report, it was proposed by Roger Hillman and seconded by Caroline Rucker and passed nem con. Rosie-Anne then asked Dick to present his Treasurer's report.

- 5) **TREASURER'S REPORT:** Dick Stainer explained that the full accounts were not quite ready for external checking and sign-off and proceeded to present the Income and Expenditure Accounts for 2021/22. Hall hire had increased on last year but was still low as the year's bookings had been affected by full and partial lockdowns. The hall applied for and received two grants. The community restart grant of £792 to fund a project to bring the community together, which was for the Community Lunches and the Omicron Hospitality and Leisure Grant of £2,667.00 paid in recognition of trading challenges brought about by the Omicron variant. It is unlikely that we will receive further grants due to Covid.

Expenditure has gone up especially on electricity as the hall is on a standard commercial rate and the charge has trebled. Maintenance costs were similar to the previous year. Dick read out the itemised list of miscellaneous costs which totalled £7,028.89. The largest expenditure items on this list were the new chairs and the solar powered car park lighting.

Dick explained that within the Trustees Annual Report there is a table showing the current funds available. As of Monday there was £36,905.80 in the bank and savings accounts. Some of this money is ring-fenced for specific projects. For example there is money passed to us from the Fete Committee for future community events, some of which was used this year for the Jubilee celebrations. The FFG is well funded. The Tennis Court and Playground have built up good funds and the tennis court hasn't required too much expenditure this year.

There is a requirement by the Charity Commission to hold at least an 18 month reserve of funds but they don't like charities to hold too much money otherwise charities will be open to criticism that they are not fulfilling their charitable purpose. So last year the Trustees took the decision to spend some of the surplus money. Some of this agreed expenditure is still in the pipeline e.g. the bike rack.

The Chairman added that it was important to have the reserve funds in place as the costs to run the Village Hall were rising. She explained that we would be discussing the addition of a winter surcharge to cover increased heating and lighting costs at our next Management Meeting in September. We still needed to be prudent.

Dick concluded by saying that we still needed to keep an eye on expenditure but on a positive note Sian was drumming up a lot of business.

The Treasurer's report was approved, proposed by Michael Hobbs and seconded by SJ Glanville. The approval of the Annual Accounts 2021/2022 was deferred until September 2022

6) RE-ELECTION OF:

A) Bookings Manager (2022 to 2025): Sian confirmed she was willing to be re-elected for a further term of 3 years. There were no other candidates. Her re-election was proposed by Peter Mole and seconded by Roger Hillman and Sian was re-elected unanimously.

B) Treasurer (2020 to 2023): Dick confirmed that he was willing to continue in the role for another year to the end of his current 3 year term to see us through the s.106 process. This was proposed by Peter Mole and seconded by Roger Hillman and Dick was re-elected unanimously.

7) APPOINTMENT OF REPRESENTATIVES MEMBERS:

The Chairman advised that Alison Main was retiring and that Libby Gendall would be taking on the Trustee role in her place. The following Trustees were appointed for 2022/23:

ARCHIVE SOCIETY
MOVIOLA
ART GROUP

MR R HILLMAN
MRS E GENDALL
Mr P MOLE

CARPET BOWLS
FONTMELL SOCIETY
GARDEN CLUB
TENNIS COURT

MR D BONE
MR M HOBBS
MRS C RUCKER
MRS L MURCHIE

8) APPOINTMENT OF PARISH COUNCIL REPRESENTATIVE:

In her absence it was assumed that Christine Scott would continue as the Parish Council Representative and was appointed as a Co-opted member for 2022/23 unless we hear differently.

9) APPOINTMENT OF CO-OPTED MEMBERS TO THE FFG SUB-COMMITTEE

Sara-Jane Glanville, Briony Long and Sue Morgan confirmed they were happy to continue as members of the Fontmell Friendship Garden Sub-Committee for 2022/23.

10) DATES OF COMING YEAR'S MEETINGS: 2022:. 28th September, 23rd November.

2023: 25th January, 29th March, 24th May, 5th July. **AGM:** 26th July 2023

11) ANY OTHER BUSINESS: None.

With no further business the meeting closed at 7.30 pm