

FONTMELL MAGNA VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of the Annual General Meeting held in the Village Hall
on Wednesday 2nd September 2020 at 7.00 p.m.

PRESENT: Mrs R-A Yates (Chairman), Mrs L Le Druillenec (Secretary), Mrs K Masters (Vice-Chair), Mrs S Highnam (Bookings Manager), Mr G Bone, Mrs S Bird, Mrs A Smale, Mrs E Gendall, Mr R Hillman, Mrs L Murchie, Mrs A Newbury, and 2 members of the public, namely Mr S Smale and Mrs S East

1) APOLOGIES: Mr R Stainer (Treasurer), Mr M Hobbs, Mrs A Main, Mr P Mole.

2) MINUTES: The Minutes of the Annual General Meeting held on 31st July 2019 were approved by Annie Smale, seconded by Stephanie Bird, passed unanimously and duly signed.

3) MATTERS ARISING: None

4) TRUSTEES' ANNUAL REPORT 2018/2019: The Chairman read out her report. There had been a few Trustee changes this year with Kim Masters taking on the role of Vice-President and Sian Highnam becoming Bookings Manager. The hall had been closed since 23rd March, re-opening on 1st September and sadly our President, Leo Williams had passed away during this time. Rosie-Anne thanked Louise Murchie for all she had done to ensure that the Tennis Court was ready for use in the Spring. Louise confirmed that the court had been well used and she had received donations of £130.

The focus during 2019/20 had been on fundraising to update the playground equipment and we now had an official logo for the Playground Appeal to use for fundraising advertising. The Hall received a grant from the winding up of the Fete Committee, and held a Village Tea Party and a second Christmas Fayre which brought in more funds. The playground appeal fund now stands at £4,393.25. The Cookery Book launch was delayed but is planned to be ready for the Early Christmas Fair on 17th October.

The highlight of the year was the start of the Community Lunches, which are not-for-profit events, on which we made a small surplus. It is hoped that these lunches can be run again soon as people did enjoy them.

Whilst the hall was closed the roof was repaired, and the plumbing issues in the ladies toilets and the kitchen were resolved. The hall is due to be repainted in October Half-Term and over the Christmas break. There will be hearing loop drop-in training sessions so that each user group knows how to use it. Superfast fibre is due to be installed in the hall soon, this is an essential piece of kit for the Village Hall. It is still planned to create our own website which would be a tremendous help for bookings and hirers (it had stalled due to lockdown) but it is hoped that it will be up and running by Christmas.

5) TREASURER'S REPORT: The Chairman then presented the Accounts for 2019/20 that had been prepared by Mr Stainer. The Accounts had been checked by R. Foster and approved by the Committee at the meeting on 1st July. At the end of the Financial year funds totalled £37,863.24. an increase over last year of £13,679.32. Of this, £28,609.98 is available for expenditure on the

Hall in relation to building maintenance or urgent equipment replacement. £4,860.01 is earmarked for the Tennis Court and £4,393.25 for the Play Area.

The Chairman explained that the Village Hall had received a one-off State Aid Grant of £10,000 to help with the loss of income this year and confirmed that this grant does not have to be repaid. This grant has made our cashflow position quite comfortable. It is estimated that due to the lockdown we lost about £1200 from the regular users in the March/April period, this together with other one-off hirers would have put the Village Hall into profit for the year. In this 2020/21 Financial Year we have already lost 4 months of hire income which comes to about £3,000. The grant we received will more than make up for this. If there are no more general lockdowns our financial position, thanks to the grant, is sound for the foreseeable future. The approval of the Report and Accounts was put to the vote, proposed by Roger Hillman and seconded by Louise Murchie and passed nem con.

6) RE-ELECTION OF:

A) TREASURER 2020/2021: The Chairman explained that Mr Stainer was willing to serve for another year as our Treasurer so was seeking re-election for 2020/21. His appointment was proposed by Sian Highnam and seconded by Louise Murchie and re-elected unanimously.

7) APPOINTMENT OF REPRESENTATIVES MEMBERS:

The Chairman advised that with the loss of Leo the position of President remains vacant. This year Annie Smale would be leaving the Committee after 22 years and we were very sad to lose her. She will be replaced by Peter Mole. We were also sad to be losing our Vice-Chairman, Kim Masters, who is stepping down in order to home school her children. Rosie-Anne thanked her for all her help as Vice-Chairman, Playground Rep, running Santa's grotto each year and especially for all the work she had done on the Cookery Book. The following Trustees were appointed for 2020/21:

ARCHIVE SOCIETY	MR R HILLMAN
MOVIOLA	MRS A MAIN/MRS.E.GENDALL
ART GROUP	Mr P MOLE
CARPET BOWLS	MR G BONE
FONTMELL SOCIETY	MR M HOBBS
GARDEN CLUB	MRS S BIRD
TENNIS COURT	MRS L MURCHIE

The Chairman then went on to thank our Caretaker, Pat, for all her hard work taking on all the extra cleaning required due to Covid-19 measures. She has worked hard during lockdown to clean and prepare the hall for re-opening. She also thanked Gary who had taken over the mowing and gardening contract at the Village Hall. He was doing a good job and keeping the playground tidy and litter free. Rosie-Anne also thanked Annie Newbury, who despite being very busy in her role on the Parish Council had given a lot of her time to the Village Hall fundraising events and especially with the production of the Cookery Book. She thanked Sian Highnam and Lisa Le Drullenec for all their work that enabled the hall to re-open and for us to be meeting here today.

8) **DATES OF COMING YEAR'S MEETINGS:** **2020:** 30th September, 4th November. **2021:** 27th January, 3rd March, 5th May, 7th July. **AGM:** 28th July 2021

9) **ANY OTHER BUSINESS:** Roger Hillman advised that the Village School now had a new permanent Head Teacher, Helen Samuels, who was very keen to get involved in the community. Sian confirmed that Helen was also very keen to get involved with the Early Christmas Fair. Rosie-Anne asked if the school had been offered the hall as an extra space and it was confirmed that it has not been offered yet as we were awaiting the broadband installation. Rosie-Anne then explained about the Early Christmas Fair, there would be lots of stalls both inside and outside but it will be safe with a one-way system and food – hopefully people would feel confident to come along. It was also hoped to have a safe, socially distanced Christmas Tea Party for the Village in the Hall in December.

There being no further business, The AGM closed at 7.25 pm

Rosie-Anne then presented a gift from all the Village Hall Trustees to Annie Smale to thank her for her long service to the Village Hall since 1998.