

FONTMELL MAGNA PRECEPT PLANNING

This document is a summary of the key information compiled to assist the PC in setting the 2020/21 Precept. The PC must consider an appropriate precept to cover: a) the costs it is likely to incur in 2020/21; b) a realistic contingency and; c) safe guarding the PC's reserves.

Issues facing FMPC in 2020/21 & future years

Main expense paid Clerk – should the Clerk be given a pay rise in line with local government pay rises?

What expenses should be included in this and future Precept?

What local community issues should be included in the Precept e.g. grants for community services?

What services will be moved from District & County to Parishes – difficult to determine at this stage until after the Unitary Authority's various reviews.

Professional service costs – there is currently a major developments being proposed for Fontmell Magna and the PC should consider making a provision for the costs of taking professional advice.

FMPC reserves – the general rule is that the reserves should not exceed one year's precept.

	Budget 2019/20	Estimated Actual 2019/20	Budget 2020/21	Comments
Clerk's salary	£4186.00	£4185.64	£4200.00	*1
Bookkeeper			£89.00	*2
Website costs	£143.00	£160.00	£1160.00	*3
Travel expenses/stationary	£50.00	£0.00	£50.00	*4
Maintenance & grass cutting	£500.00	£1178.00	£550.00	*5
Insurance	£750.00	£578.87	£620.00	*6
Training	£300.00	£176.66	£220.00	*7
DAPTC/SLCC	£310.00	£306.61	£320.00	
Planning	£936.00	£450.00	£450.00	*8
Defibrillator	£0.00	£0.00	£0.00	*9
Miscellaneous	£500.00	£88.62	£500.00	*10
				*11

Neighbourhood Plan	£312.00	£312.00	£312.00	
Grants	£500.00	£2400.00	£1000.00	*12
Total	£8487.00	£9836.40	£9471.00	

*1 The 2020/21 budget includes 2% pay rise to take effect from 1st April 2020 which is £10.93 per hour

*2 New heading previously included in Staff Costs

*3 The 2020/21 budget Includes £1000.00 for new website to cater for accessibility regulations.

*4 Councillors who attend meetings should be claiming this particularly if they go to Dorchester.

*5 The expenses to 31/03/2020 includes £200 for repainting the war memorial and £578.00 for the trees and verge at Bedchester..

*6 The budget for 2020/21 includes an uplift for inflation.

*7 The budget for 2020/21 should allow for the recruitment and training of new councillors.

*8 As above there is a major development proposed for Fontmell Magna provision for 2.5 days work was made last year and should again be made this year.

*9 Defibrillator this is a new heading to allow for any ongoing costs that maybe incurred.

*10 The miscellaneous budget was not spent this year. The trees and verge have been included under maintenance and grass cutting but the balance of the miscellaneous budget can be used to offset this cost.

*11 The Neighbourhood Plan will need to be reviewed and a provision of £312.00 was made in the budget for last year and it is proposed the same provision should be made this year.

*12 This includes a grants for maintenance of the churchyard and the play area.

Anticipated reserves at the year end 2019/20 ex VAT:

Opening balance £9027.44

Plus Precept £8500

Plus anticipated interest £4.00

Plus other income £30.00

Total income: £17,561.44

Less expenses to 31/10/2019: £6544.64

Less anticipated expenses: £2529.76

Total Expenses: £9074.40

Estimated Balance 2019/20: £8487.04

The budget for 2019/20 was revisited in June 2019 and the anticipated balance as at 31.03.2019 stage was £8989.27. The main difference is the cost of the trees and verge in Bedchester.

It was agreed at the meeting on 11th November 2019 that the Precept would be £9000.00 to cover the anticipated expenses for 2020/21:

Estimated Balance 2020/21 ex VAT:

Opening balance: £8487.04
 Plus Precept: £9000.00
 Plus anticipated interest: £6.00

Total Income: £17,493.04

Less anticipated expenses: £9471.00

Anticipated Balance for 2020/21: £8022.04

FM Parish Precept 5 year Summary

Year	Precept	Value	Band D	Range of Annual amount per household
2013/14	3470	325.40	10.66	
2014/15	3500	331.30	10.56	
2015/16	1618	331.20	4.88	
2016/17	2050	328.80	6.23	4.15 Band A to 12.50 to Band H
2017/18	7000	330.20	21.19	14.12 to 42.38
2018/19	7000	324.80	21.55	14.36 to 43.10
2019/20	8500	333.30	25.50	17.01 to 51
2020/21	9000	333.30*	27.00	18 to 54

*This is the rate for 2019/20 it equates to £3 for every £1000 of precept asked for a band D property.

Fontmell Parish Council												
Budget & Spend 2019-2020 Ex-VAT												
Period	Staff costs	Website	Travel Expenses /Stationary	Maintenance & grass cutting	insurance	Training	DAPTC/SLCC	Planning	Miscellaneous	Neighbour-hood plan	Grants	TOTAL
Budget	4,186.00	130.00	50.00	500.00	750.00	300.00	310.00	936.00	500.00	312.00	500.00	8,474.00
Apr	336.00			25.00								
May	349.44	130.00		50.00	578.87	70.00	246.41		35.96		2,000.00	
Jun	342.72			250.00			60.20		27.66			
1st Qtr	1,028.16	130.00		325.00	578.87	70.00	306.61	0.00	63.62	0.00	2,000.00	4,502.26
Jul	342.72			25.00								
Aug	342.72			50.00								
Sep	379.22	30.00		25.00		80.00			25.00		400.00	
2nd Qtr	1,064.66	30.00	0.00	100.00	0.00	80.00	0.00	0.00	25.00	0.00	400.00	1,699.66
Half Year Total	2,092.82	160.00	0.00	425.00	578.87	150.00	306.61	0.00	88.62	0.00	2,400.00	6,201.92
Oct	342.72			25.00								
Nov	342.72			603.00		26.66						
Dec	342.72			25.00								
3rd Qtr	1,028.16	0.00		653.00	0.00	26.66	0.00	0.00	0.00	0.00	0.00	0.00
Jan	342.72			25.00				450.00		312.00		
Feb	342.72			25.00								
Mar	379.22			50.00								
4th Qtr	1,064.66	0.00		100.00	0.00	0.00	0.00	450.00	0.00	312.00	0.00	0.00
Spend 31/03/20	4,185.64	160.00	0.00	1,178.00	578.87	176.66	306.61	450.00	88.62	312.00	2,400.00	9,836.40
Balance	0.36	(30.00)	50.00	(678.00)	171.13	123.34	3.39	486.00	411.38	0.00	(1,900.00)	(1,362.40)
	<small>Includes £73 for the bookkeeper in Sept & March</small>			<small>Includes war memorial in June & trees at Bedchester and posts on verge in Nov</small>		<small>Includes Chairman's course, conference and clerks seminar</small>		<small>This is the reserve for advice on the developments</small>		<small>This is the reserve for advice on the Neighbourhood Plan</small>	<small>This includes the grant for the Play Area and Churchyard</small>	
* Black indicates already paid. Green indicates to be paid.												
Total Expenses to 31st October 2019 ex VAT = £6554.64												

Description	Income 2019/20	Expenses to 31.10.2019	Anticipated Expenses to 31.03.2020	Anticipated total to 31.03.2020	Actual to 31.03.2019	2019/20 Budget	Difference	Proposed Budget 2020/21	Notes
Income									
Balance brought forward	£9,027.44								
Precept	£8,500.00								
Interest (anticipated)	£4.00								
Other income	£30.00								
Total Income 31.03.2020	£17,561.44								
Expenditure									
Staff costs		£2,435.54	£1,750.10	£4,185.64		£4,186.00	£0.36	£4,200.00	Includes 2% pay rise for 2020/21
Bookkeeper		£0.00	£0.00	£0.00		£0.00	£0.00	£89.00	New heading previously in staff costs. Budget 20/21 includes increased costs as advised
Website		£160.00	£0.00	£160.00		£143.00	-£17.00	£1,160.00	Includes updating the website for Accessibility
Travel exps/stationary		£0.00	£0.00	£0.00		£50.00	£50.00	£50.00	
Maintenance & grass cutting		£425.00	£753.00	£1,178.00		£500.00	-£678.00	£550.00	Exps to 31.03.2019 includes £200 for repainting war memorail and £578 for trees and verge at Bedchester
Insurance		£578.87	£0.00	£578.87		£750.00	£171.13	£620.00	To take into account any increase for inflation
Training		£150.00	£26.66	£176.66		£300.00	£123.34	£200.00	Assuming the PC gets new members then this may need to be increased
DAPTC/SLCC		£306.61	£0.00	£306.61		£310.00	£3.39	£320.00	
Planning		£0.00	£450.00	£450.00		£936.00	£486.00	£450.00	
Defibrillator		£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	New heading
Miscellaneous		£88.62	£0.00	£88.62		£500.00	£411.38	£500.00	
Neighbourhood Plan		£0.00	£312.00	£312.00		£312.00	£0.00	£312.00	
Grants		£2,400.00	£0.00	£2,400.00		£500.00	-£1,900.00	£1,000.00	Budget 20/21 includes churchyard and play area maintenance grants
Totals	£17,561.44	£6,544.64	£3,291.76	£9,836.40	£0.00	£8,487.00	£550.60	£9,451.00	

Balance as at 31.03.2020 (ex VAT) = £8487.04